

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
January 20, 2009
1:30 PM**

Present: Board: Ernest Bolz, Trish Butler, David Womack
Staff: John Grubich, Doug Adams, Don Coppock,
Ron Gadeberg, Tina DeLap
Legal: Michael Howe
Public: Gary Connor, USKH Architects
Sheila Corson, The Chronicle
Teresa Hobbs

Summary Agenda

- I. Call to Order
- II. Business Meeting – 1:30 p.m.
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 1-6-09
 - b) Vouchers
 - c) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - 5. New Business
 - a) Resolution No. 1478 – Surplus Equipment
 - 6. Manager’s Report
 - 7. Other Business
 - 8. Future Planning
 - 9. Meetings
- III. Executive Session
- IV. Adjournment

I. Call to Order – Pledge of Allegiance

President Butler called the Regular meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

II. Business Meeting, 1:30 p.m.

1. Approval of Agenda:

Manager John Grubich requested a presentation from USKH Architects be added to New Business, preceding the discussion of Resolution No. 1478, and a discussion of NoaNet Accounts Receivable be added following discussion of Resolution No. 1478.

Commissioner Bolz moved to approve the agenda as amended. Commissioner Womack seconded the motion, which received unanimous approval.

2. Approval of Consent Agenda Items:

a) Minutes:

Minutes of the January 6, 2009 regular meeting were submitted for approval. Commissioner Butler requested an amendment to New Business Item d) Professional Service Agreement Amendment – Entrix.

The sentence which read, “Manager John Grubich outlined the proposed Scope of Work for Enloe Dam **appraisal** services to be provided in 2009 by Entrix.” will be amended to say “Manager John Grubich outlined the proposed Scope of Work for Enloe Dam **professional** services to be provided in 2009 by Entrix.”

b) **Vouchers:**

Vouchers in the amount of \$1,882,115.96 were submitted for approval.

c) **Transfers of Accounts:**

Account transfers in the amount of \$1,594.42 were submitted for approval.

Commissioner Bolz moved to approve the consent agenda including the minutes as amended. Commissioner Womack seconded the motion. Upon the vote, the motion carried unanimously.

3. **Public Comment:**

Theresa Hobbs, a college student studying local legislative procedures, introduced herself to the Board.

4. **Unfinished Business:**

No unfinished business items were submitted

5. **New Business:**

a) **Gary Connor – USKH Architects**

Gary Connor of USKH Architects presented a draft plan for the District’s new headquarters building in Okanogan. To facilitate uninterrupted service during construction, their proposal would be completed in two phases. The new headquarters building is expected to cost approximately \$7.1 million, with a scheduled completion date of June 4, 2010.

b) **Resolution No. 1478 – Surplus Equipment**

Resolution No. 1478 was introduced to the Board for the purpose of declaring outdated transformers surplus and authorizing their disposal.

Commissioner Womack moved to approve Resolution No. 1478. Commissioner Bolz seconded the motion, which carried unanimously.

c) **NoaNet Accounts Receivable**

Power Resource/Telecom Manager Ron Gadeberg notified the Board that NoaNet’s December 1st bill for approximately \$18,000.00 has not been paid. Efforts to contact NoaNet regarding the delinquent bill have been unsuccessful.

Commissioner Bolz will contact NoaNet in an effort to resolve the issue.

6. **Manager’s Report:**

Manager John Grubich reported on the following events:

- On Monday, January 19, 2009 the District held its annual All Employee Day at the Agriplex in Okanogan. This event allows all District employees to gather for a summary of the previous year’s events and an update on projects on the horizon for the upcoming year.
- A pole fire Monday morning, January 19, 2009 interrupted service to the Whitestone Substation, causing an outage to customers in the Spectacle Lake and Loomis areas. Crews were able to repair equipment and restore power in just over one hour. The cause of the fire is unknown at this time.
- Representatives of the Washington State Auditor’s Office met with staff and Commissioner Butler to discuss the District’s recent audit. A favorable Exit Audit Report was given, and an unqualified audit opinion will be issued by the Washington State Auditor’s Office in the near future.

7. Other Business:

No other business items were presented.

8. Future Planning:

R.W. Beck is scheduled to give a Cost of Service Study presentation to the Board during a one hour workshop period immediately preceding the February 3rd Board meeting.

9. Meetings:

Commissioner Bolz attended public hearings with FERC regarding Enloe Dam on Wednesday, January 14, and Thursday, January 15, 2009.

Commissioner Womack attended WPUDA meetings January 15 – 16, 2009 in Olympia. Womack also attended lunch with PUD staff at All Employee Day on Monday, January 19, 2009.

Commissioner Butler attended WPUDA meetings in Olympia on January 14 – 16, 2009 and lunch with PUD staff at in Okanogan on Monday, January 19, 2009.

The next regularly scheduled Board meeting will take place February 3, 2009 beginning with a workshop period at 12:30 p.m.

III. Executive Session:

The regular meeting was recessed and reconvened into executive session at 2:30 p.m. to review the performance of a public employee pursuant to RCW 42.30.110 (1) and to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i). It was expected the executive session would last approximately 45 minutes, with no action anticipated.

At 3:15 p.m. the executive session was recessed and immediately reconvened for an additional fifteen minutes. At 3:30 p.m. the executive session was recessed and immediately reconvened for an additional thirty minutes. At 4:00 the regular session resumed.

IV. Adjournment:

There being no further business to discuss, the meeting was adjourned at 4:00 p.m.

Trish Butler, President

David Womack, Vice-President

ATTEST:

Ernest Bolz, Secretary