

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
January 6, 2009  
1:30 PM**

**Present:** Board: Ernest Bolz, Trish Butler, David Womack  
Staff: John Grubich, Doug Adams, Don Coppock, Ron Gadeberg,  
Derek Miller, Dan Boettger, Nick Christoph, Roy Schwilke,  
Megan Morrissey, Tina DeLap  
Legal: Michael Howe  
Public: Sheila Corson, The Chronicle

**Summary Agenda**

- I. Call to Order
- II. Business Meeting – 1:30 p.m.
  - 1. Approval of Agenda
  - 2. Approval of Consent Agenda
    - a) Minutes of 12-16-08
    - b) Vouchers
    - c) Transfer of Accounts
  - 3. Public Comment
  - 4. Unfinished Business
  - 5. New Business
    - a) Employee Service Award
    - b) Oath of Office
    - c) Resolution No. 1476 – All Hazard Mitigation Plan
    - d) Resolution No. 1477 – Green Tags
    - e) Professional Service Agreement Amendment – Entrix
    - f) Professional Service Agreement Extension – Asplundh
    - g) Professional Service Agreement Extension – Osmose
    - h) Election of Board Officers
  - 6. Manager’s Report
  - 7. Other Business
  - 8. Future Planning
    - a) Future Board Meetings
  - 9. Meetings
- III. Executive Session
- IV. Adjournment

**I. Call to Order – Pledge of Allegiance**

President Bolz called the Regular meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

**II. Business Meeting, 1:30 p.m.**

**1. Approval of Agenda:**

President Bolz requested moving New Business Item b) Oath of Office to precede Approval of the Agenda, and moving New Business Item h) Election of Officers to Agenda item 3, immediately following Approval of Consent Agenda.

District Legal Counsel Mick Howe administered the Oath of Office to Commissioner Womack for his re-election to the Okanogan County PUD Board of Commissioners.

Commissioner Butler moved to approve the agenda as amended. Commissioner Womack seconded the motion, which passed with unanimous approval.

**2. Approval of Consent Agenda Items:**

**a) Minutes:**

Minutes of the December 16, 2008 regular meeting were submitted for approval.

**b) Vouchers:**

Vouchers in the amount of \$2,457,531.17 were submitted for approval.

**c) Transfers of Accounts:**

Account transfers in the amount of \$2,541.25 were submitted for approval.

Commissioner Womack moved to approve the Consent Agenda as presented. Commissioner Butler seconded the motion. Upon the vote, the motion received unanimous approval.

**3. Election of Officers**

Commissioner Womack moved to nominate Trish Butler as Board President. Commissioner Bolz seconded the motion. The motion was unanimously approved.

Commissioner Butler nominated Ernest Bolz as Board Secretary. Commissioner Bolz accepted the nomination as a second to the motion. Upon the vote, the motion passed unanimously.

Commissioner Bolz nominated David Womack as Vice President of the Board. Commissioner Butler offered a second to the motion, which carried unanimously.

**4. Public Comment:**

No Public Comments were offered.

**5. Unfinished Business:**

No Unfinished Business items were presented.

**6. New Business:**

**a) Employee Service Award**

Manager John Grubich introduced Megan Morrissey, who has been employed as an accountant in the Okanogan office since 2004. Megan was recognized for her five years of service to the District.

**b) Resolution No. 1476 – All Hazard Mitigation Plan**

Doug Adams introduced Right of Way Superintendent Roy Schwilke, who explained the necessity of an All Hazard Mitigation Plan to qualify for federal disaster funding. As a critical service industry, the District is required to acknowledge that a continuous program of updating and maintaining our electrical system is an ongoing component of District operations.

Commissioner Bolz moved to approve Resolution No. 1476 adopting the District’s All Hazard Mitigation Plan. Commissioner Womack seconded the motion, which carried with unanimous approval.

Commissioner Bolz noted he has received several compliments from customers on the reliability of our system and lack of outages experienced this year.

**c) Resolution No. 1477 – Green Tags**

Manager John Grubich outlined Resolution No. 1477 authorizing the sale of Renewable Energy Credits (REC’s), also known as “green tags”. This resolution is required by the Western Renewable Energy Generation Information System (WREGIS), a division of Western Electricity Coordinating Council (WECC) responsible for certifying the legitimacy of green tags for sale.

Commissioner Womack moved to approve Resolution No. 1477 authorizing the sale of Renewable Energy Credits. Commissioner Bolz seconded the motion. Upon the vote the motion received unanimous approval.

**d) Professional Service Agreement Amendment – Entrix**

Manager John Grubich outlined the proposed Scope of Work for Enloe Dam professional services to be provided in 2009 by Entrix.

Commissioner Bolz moved to authorize the Manager to enter into a Professional Service Agreement extension with Entrix for services in 2009 in an amount not to exceed \$660,637.00. Commissioner Womack seconded the motion. Upon the vote the motion carried unanimously.

**e) Professional Service Agreement Extension – Asplundh**

Grubich outlined a proposal to extend Asplundh’s current contract and continue the District’s tree trimming program in 2009. Right of Way Superintendent Roy Schwilke updated the Board on Asplundh’s progress, and noted the District has not experienced any outages due to tree interference this year.

Commissioners noted that other Washington PUD Association (WPUDA) member utilities have commented on the success of the District’s tree trimming program.

Commissioner Womack moved to authorize the Manager to extend the Professional Service Agreement with Asplundh in an amount not to exceed \$650,000.00. Commissioner Bolz seconded the motion, which received unanimous approval.

**f) Professional Service Agreement Extension – Osmose**

Director of Operations Doug Adams discussed the District’s pole testing program which began in 2005. Manager John Grubich outlined a proposed Professional Service Agreement extension for Osmose to continue providing pole testing services in 2009.

Commissioner Womack moved to approve extending the current Professional Service Agreement with Osmose for pole testing and inspection services in an amount not to exceed \$350,000.00. Commissioner Bolz seconded the motion, which passed unanimously.

**g) Appointment of Committee Representatives**

Commissioner Trish Butler requested the selection of committee representatives for 2009. The following committee representatives were chosen:

<b><u>Committee:</u></b>	<b><u>Representative:</u></b>	<b><u>Alternate:</u></b>
Energy Northwest	David Womack	Trish Butler
Northwest Open Access Network (NoaNet)	Ernest Bolz (Director)	
NoaNet Member Representative	Ron Gadeberg	John Grubich
Northwest Public Power Association	Ernest Bolz	David Womack
Public Utility Risk Management Services	Trish Butler	Fred Burke
Public Power Council	John Grubich	
Washington PUD Association (WPUDA)	Trish Butler	
WPUDA Round Table	David Womack	

**7. Manager’s Report:**

Manager John Grubich updated the Board on the following subjects:

- Current inventories of compact fluorescent light bulbs (CFL’s) are expected to be depleted by March, 2009. Customers will then be directed to purchase CFL’s from private sector retail vendors. District staff will research incentive programs to encourage continued use of CFL’s.
- Approval has been received by the Washington State Department of Transportation (WSDOT) to place “Public Power Community” signs at entrances to cities served by the District. Staff will research signage options.
- Bonneville rate credits began appearing on customer statements with the January 2, 2009 billing cycle.

Power Resource Manager Ron Gadeberg noted the following events:

- A record peak load of 173 megawatts occurred on December 20<sup>th</sup> as a result of extended cold weather.

- A fiber cut on NoaNet’s system near Yakima resulted in statewide outages. Services were restored to the District within 4 hours.

**8. Other Business:**

No Other Business was presented.

**9. Future Planning:**

**a) Future Board Meetings**

Board meetings have been set for January 20; February 3, 17; March 3, 24; April 14, 28; May 5, 26; and June 9, 23.

A tentative date of March 27 – 29 for the District’s Strategic Planning Meeting was set, depending on location availability.

The next regularly scheduled Board meeting will take place January 20, 2009.

**10. Meetings:**

Commissioner Womack attended a WPUDA conference call December 12<sup>th</sup> at the District office in Okanogan.

**III. Executive Session**

The Regular Meeting was recessed at 2:30 p.m. and reconvened into Executive Session at 2:35 p.m. to review the performance of a public employee pursuant to RCW 42.30.110 (1). The Executive Session was expected to last one hour, with no action anticipated.

At 3:35 p.m. the Executive Session was recessed and immediately reconvened for an additional fifteen minutes. At 3:50 the Executive Session was recessed and immediately reconvened for an additional fifteen minutes. At 4:05 the Regular Session resumed.

**IV. Adjournment:**

There being no further business to discuss, the meeting was adjourned at 4:05 p.m.

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Trish Butler, President

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David Womack, Vice-President

ATTEST:

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Ernest Bolz, Secretary