

**Minutes of the Special Meeting of the Board of Commissioners  
of Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium  
1331 2nd Avenue North, Okanogan, WA  
October 24, 2005  
3:00 p.m.**

**Present:**

**Board:** Ernest Bolz, David Womack, Donald Johnson  
**Staff:** Chuck Berrie, Doug Adams, Don Coppock, Derek Miller, Dan Boettger, Steve Brown, Julie Pyper  
**Public:** Chris Thew

**Summary Agenda**

1. Call to Order
2. Additions/Deletions to Agenda
3. 2006 Budget Planning
4. Executive Session
5. Adjournment

**1. Call to Order:**

President Bolz called the meeting to order at 3:00 p.m.

**2. Additions/Deletions to Agenda:**

An executive session was added to the agenda.

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the Agenda as presented. The motion unanimously carried.

**3. 2006 Budget Planning:**

Director of Finance/Auditor Don Coppock presented a review of the proposed 2006 miscellaneous operation expenditures.

Travel and training expenditures are estimated at \$100,000 for 2006. This is in comparison to the 2005 estimate of \$70,000, which is anticipated to be revised downward by year end to approximately \$59,000. The increase for 2006 is associated with new employees, and succession, planning and preparation, as well as better utilization of training opportunities through the District's Northwest Public Power Association dues.

Transportation costs associated with the purchase and maintenance of company vehicles and higher fuel prices attribute to transportation expenses increasing from \$148,000 to \$180,000.

Following discussion, the Board requested a prioritized list of departmental training needs and associated costs.

Energy Services Coordinator Steve Brown reported that the Bonneville Power Administration plans to end the Conservation and Renewable Discount program in 2006 and replace it with a Conservation Rate Credit program. Brown outlined the proposed conservation programs under the CRC program and noted that the formula to determine the amount of credit dollars available to the utility will remain the same, however, the list of eligible measures under the new program and the willingness-to-pay dollar amounts have been reduced.

The 2006 budget request of the Energy Services Department is \$854,568, which includes \$600,000 to operate the loan program; \$221,568 for the CRC program; advertising costs of \$27,200 including the SNAP program; continuing education costs of \$5,000; and \$800 for a software package.

The Board requested that staff provide additional information to quantify the net cost of conservation to the District. In addition, the Board plans to be involved in authorizing conservation incentive payments in excess of \$25,000.

Don Coppock presented the contractual services budget of \$1,552,500 for 2006 and a review of miscellaneous revenue other than sales.

The next budget workshop is scheduled for 3:00 p.m., October 31, 2005, at the Okanogan PUD Auditorium.

#### **4. Executive Session:**

President Bolz recessed the Commission into executive session at 5:35 p.m. to discuss property and litigation issues.

President Bolz reconvened the Commission into regular session at 5:50 p.m.

#### **5. Adjournment:**

There being no further business to discuss, the meeting adjourned at 5:50 p.m.

Ernest J. Bolz, President

ATTEST:

David A. Womack, Vice-President

Donald W. Johnson, Secretary