

**Minutes of the Regular Meeting of the Okanogan County
Public Utility District Board of Commissioners**

Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
October 4, 2005
12:30 p.m.

Present:

Board: Ernest Bolz, David Womack, Donald Johnson

Staff: Doug Adams, Don Coppock, Warren Miller, Debra Peters, Steve Brown, Julie Pyper

Other: Michael Howe - Legal Counsel

Public: Chris Thew, Mike Brooks, David Sexton, John Andrist, Roger Bauer, Jason Dodgen, Bill Swayze, Jeff Hardy, Maria Converse

Summary Agenda

1. Call to Order
2. Executive Session
3. Additions/Deletions to Agenda
4. Public Comment
5. 2006 Budget Hearing Continued
6. Wireless Business Plan
7. Cummins Diesel Update
8. Manager's Report
9. Power Supply Report
10. Public Comment
11. Meetings
12. Approval of Minutes
13. Approval of Work Orders
14. Approval of Vouchers
15. Approval of Transfer of Accounts
16. Adjournment

1. Call to Order:

President Bolz called the meeting to order at 12:30 p.m.

2. Executive Session:

President Bolz recessed the Commission into executive session at 12:30 p.m. for one hour to discuss property, legal and personnel issues.

President Bolz reconvened the Commission into regular session at 1:30 p.m.

3. Additions/Deletions to Agenda:

Manager of Operations Doug Adams clarified that agenda item 6 - Telecom Business Plan - was actually the Wireless portion of the Business Plan.

4. Public Comment:

No public comment was offered.

5. 2006 Budget Hearing Continued:

Director of Finance/Auditor Don Coppock submitted a draft Budget Hearing Schedule listing items for discussion at the upcoming budget planning meetings. The first budget meeting is scheduled for October 24, 2005 at 3:00 p.m.

Following discussion, the Budget Hearing was continued to the next meeting.

6. Wireless Business Plan:

Telecom Manager Warren Miller presented the Board with a draft Business Plan for the Wireless System, which presently has 625 users utilizing three wireless towers in the Omak-Okanogan area and one in Oroville. Two additional towers are planned in 2005 and four in 2006.

Numerical information from the 2004 Census for Okanogan County was used to calculate the penetration rate achieved in the existing wireless areas and provide an indicator of the future success of the system. Based on present conditions and 40 potential new subscribers, the 2005 wireless revenue is projected at \$146,496 (approximate total net revenue of \$116,496 after expenses). Utilizing the projections from the draft Business Plan, anticipated revenues would repay the wireless investment over a five-year period.

The Board tabled discussion on the draft Business Plan until the next meeting to allow time for further review.

7. Cummins Diesel Update:

Doug Adams advised that Cummins Northwest, Inc. has requested a continued extension of the suspension of work at the Ophir diesel site through October 23, 2005.

Commissioner Johnson moved, seconded by Commissioner Womack, to authorize the Manager to enter into a Temporary Suspension Agreement Extension No. 2 with Cummins Northwest, Inc. The motion unanimously carried.

8. Manager's Report:

Doug Adams noted that Manager Berrie is out of the office until October 14, 2005.

9. Power Supply Report:

A third quarter power supply report will be presented at the October 18, 2005 meeting.

10. Public Comment:

No public comment was offered.

11. Meetings:

Commissioner Johnson submitted highlights of the Energy Northwest Member Forum he attended in Richland on September 23, 2005.

Commissioner Bolz plans to attend the October 6, 2005 Public Records and Open Meetings program co-sponsored by the Chronicle at the Wenatchee Valley College Theater in Wenatchee. Bolz will also attend the Board of Directors meeting of the Northwest Open Access Network on October 12, 2005 at the Kilroy Airport Center in SeaTac.

Commissioners Bolz, Womack and Johnson plan to attend the meetings of the Washington PUD Association on October 19-21, 2005 at the Seattle Marriott in SeaTac.

The next Okanogan PUD Board meeting is scheduled for 12:30 p.m., October 18, 2005 at the Okanogan PUD Auditorium.

12. Approval of Minutes:

Commissioner Womack moved to approve the Minutes of the September 20, 2005 regular meeting as e-mailed to the Board of Commissioners by the Recording Secretary on September 23, 2005. (There was no second.)

Commissioner Johnson moved to approve the Minutes of the September 20, 2005 regular meeting as presented. Commissioner Bolz seconded the motion for discussion purposes. Commissioner Womack expressed concern with the additions/changes incorporated into the Minutes by Commissioner Johnson, as

he believes that any changes to the Minutes should be brought to the meeting so that the Board may consider the amendments as a group. In addition, it was his understanding that narrative parts of the Minutes would be discontinued now that meetings are being recorded. Bolz noted that he hoped the recordings would result in action/decision Minutes, as a full narrative is being recorded.

Commissioner Womack moved to amend the Minutes of September 20, 2005 to reflect the reading of the initial draft Minutes. (There was no second.)

Upon the vote to adopt the September 20, 2005 Minutes as submitted in the Board packet, the motion passed two to one with Commissioner Womack opposed.

13. Approval of Work Orders:

The following work orders were submitted for approval:

05-0422	District/Chantry, 8 Keran Rd., Brewster	\$4,809.00
05-0427	Ken Schneider, 146 Elbow Cyn. Rd.	4,312.00
	Total	<u>\$9,121.00</u>

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the work orders. The motion unanimously carried.

14. Approval of Vouchers:

Voucher No.'s 88679 through 88768 in the amount of \$1,136,118.14, No.'s 88769 through 88771 in the amount of \$2,005.20, No.'s 88772 through 88793 in the amount of \$176,935.02, and No.'s 88794 through 88870 in the amount of \$470,156.18 were submitted for payment from the revenue fund.

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the vouchers. The motion unanimously carried.

15. Transfer of Accounts:

The following accounts/invoices were submitted for write-off/collection due to nonpayment:

Abrahamson, Lucetta	\$156.98
Armstrong, Dawn & Mike	124.21
Bigwolf, April	296.11
Christensen, Jennifer	150.15
Clark, Calvin L.	96.22
Cronkhite, Casey L.	15.92
Cruz, Pedro	68.82

Edwards, Sandra	230.02
Finefrock, John	88.77
Fry, Joseph	453.31
Jimenez, Kim L.	108.88
Kelley, Amy & Eldon	331.18
Kleven, Roger & Sherry	3.52
Knowlton, Gary	349.46
Mix, Christine M.	263.12
Moore, Kristie	8.86
Nyberg, James A. & Violet A.	211.81
Possetti, Mary	107.41
Raven, Cynthia K.	86.14
Scott, Karen	71.93
Smith, Bennett & Cruz, Tanu	642.16
Smith, Brandon & Lisa	454.58
Timentwa, Jennifer	144.96
Trovillo, Lynn J.	150.81
Watts, Randy	340.73
Weakland, Walter (Estate)	312.22
Wyatt, Heather L.	13.95
Total	<u>5,282.23</u>

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the account transfers. The motion unanimously carried.

16. Adjournment:

There being no further business to discuss, the meeting adjourned at 2:37 p.m.

Ernest J. Bolz, President

ATTEST:

David A. Womack, Vice-President

Donald W. Johnson, Secretary