

Minutes of the Regular Meeting of the Board of Commissioners
of Public Utility District No. 1 of Okanogan County

Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
May 24, 2005
6:00 p.m.

Present:

Board: Ernest Bolz, David Womack, Donald Johnson
Staff: Chuck Berrie, Doug Adams, Don Coppock, Mark Pritchard,
Megan Morrissey, Dick Waddell, Manuel Guerrero,
Wolter Abbink, Steve Brown, Julie Pyper
Other: Michael Howe - Legal Counsel
Randall Kowalke - Consultant
Kim Liljefors & Mark Liljefors - Can Map
Public: Vicky Welch, Peter James, Brian Kirchner, George Wooten,
Jere Gillespie

Summary Agenda

1. Call to Order
2. Additions/Deletions to Agenda
3. Public Comment
4. GIS Mapping System Demonstration and Award of Professional Services Agreement
5. Randall Kowalke - Extension of Professional Services Agreement
6. Jantz Energy Missions - Professional Services Agreement
7. Manager's Report
8. Power Supply Report
9. Discussion of Rules and Procedures for Meetings
10. Public Comment
11. Meetings
12. Approval of Minutes
13. Approval of Work Orders
14. Approval of Vouchers
15. Approval of Transfer of Accounts
16. Executive Session
17. Adjournment

1. Call to Order:

President Bolz called the meeting to order at 6:04 p.m.

2. Additions/Deletions to Agenda:

The Telecom Study was deleted from the agenda as special meetings have been set to discuss telecommunications. At Commissioner Johnson's suggestion, the Discussion of Rules and Procedures for Meetings was moved up on the agenda following the Power Supply Report.

3. Public Comment:

Peter James of Omak thanked the Commissioners for holding evening meetings.

4. GIS Mapping System Demonstration and Award of Professional Services Agreement:

Director of Operations Doug Adams reported that four vendors responded to the District's Request for Proposals for developing and implementing an Automated Mapping/Facilities Management/Geographic Information System and Construction Work Order System. (The 2005 budget includes \$150,000.00 for System Facilities Data Gathering and Mapping.) Following an evaluation of vendors and an on-site view of two utility systems, staff recommended the District enter into a Professional Services Agreement with CanMap Systems, who has the most users in the Northwest and was also the low bidder at \$130,000.00.

Kim Liljefors and Mark Liljefors were present to demonstrate the computerized digital mapping system of CanMap Systems.

Commissioner Womack moved, seconded by Commissioner Johnson, to authorize the Manager to enter into a Professional Services Agreement with CanMap Systems in an amount not to exceed \$130,000.00 for implementation of an Automated Mapping, Facilities Management, Geographical Information System, Customer Work Order and Outage Management System. The motion unanimously carried.

5. Randall Kowalke - Extension of Professional Services Agreement:

Manager Berrie recommended extending the existing Professional Services Agreement with Randall Kowalke for an additional not to exceed amount of \$20,000.00. This will enable Mr. Kowalke to complete a number of tasks arising out of the telecom review study.

Commissioner Johnson moved, seconded by Commissioner Womack, to extend the Professional Services Agreement with Randall Kowalke in an amount not to exceed \$20,000.00. The motion unanimously carried.

6. Jantz Energy Missions - Professional Services Agreement:

Manager Berrie and Attorney Howe noted that language/liability concerns associated with the Jantz Energy Missions Professional Services Agreement have been resolved. It is staff's recommendation to enter into a Professional Services Agreement with Jantz Energy Missions in an amount not to exceed \$50,000.00 for the primary purpose of assisting with negotiations involving the Wells Dam relicensing project and other future task orders as may be designated.

Commissioner Womack moved, seconded by Commissioner Johnson, to authorize the Manager to enter into the revised Professional Services Agreement with Jantz Energy Missions in an amount not to exceed \$50,000.00. The motion unanimously carried.

7. Manager's Report:

Manager Berrie presented the following information:

- Osмосе Utility Services, Inc. is nearing completion of testing and treatment of poles on the Loup Loup transmission line.
- A staff summary was made available that pertains to permits, review requirements and conditions for working on or near the Loup Loup transmission line right-of-way.
- A Verestar satellite launch is scheduled for June 20, 2005.
- The video of the existing and proposed transmission line routes is now available on DVD.
- Plans are being outlined for the PUD's involvement in this year's county fair.
- The District will be reviewing the impact of changes BPA is considering to the Conservation Augmentation program.
- The District has been requested to provide a letter of support for the biomass project being proposed by Okanogan Communities Development Council.
- The Commissioners and Chief Engineer Derek Miller participated in the Okanogan County Multiple Agency Emergency Management Coordination Committee meeting hosted by the County on May 24, 2005.
- Lineman Wolter Abbink has marked several hundred trees that could pose a threat along four of the 12 miles of the Loup Loup transmission line. Because the number of trees is far more than anticipated, the District will take their findings to the Forest Service and DNR to discuss possible solutions to the problem.

8. Power Supply Report:

Manager Berrie reported that stream flows at The Dalles Dam on the Columbia River are now forecasted to be 75% of normal for this year. This is similar to last year at this time and a 5% improvement over the previous forecast.

9. Discussion of Rules and Procedures for Meetings:

In addressing the guidelines and procedures governing PUD meetings, the Commissioners reviewed Resolution No. 1266 adopting rules and procedures for meetings and the January 11, 2005 Minutes establishing the Secretary's responsibility for the final draft of the Minutes.

Commissioner Johnson moved to amend Resolution No. 1266 to include the stipulation from repealed Resolution No. 811 that any Commissioner who may disagree with the form or content of the Minutes that have been adopted by the majority of the Commission shall have the right to append to such Minutes a Minority Report.

Following discussion, it was agreed to table the discussion until the next meeting to allow the Commissioners sufficient time to research and develop proposals to consider as one amendment to the Resolution.

10. Public Comment:

Jere Gillespie supported video or audio recording meetings so the public has more access to PUD deliberations.

George Wooten brought to the PUD's attention an article in the Spring 2005 edition of Arc News regarding the New York Power Authority's development of a vegetation management solution for high-voltage transmission lines with GIS. In regards to the Minutes, he noted that both views of issues should be heard.

Vicky Welch supported recording the Minutes and was in favor of the PUD acquiring a mapping system.

11. Meetings:

The next regular Okanogan PUD Board meeting is scheduled for 8:30 a.m., June 14, 2005 at the Okanogan PUD Auditorium. Special PUD Board meetings to discuss telecommunications are scheduled at the Okanogan PUD Auditorium from 3:00 p.m. to 6:00 p.m. on May 31, 2005, from 2:00 p.m. to 5:00 p.m. on June 3, 2005, and from 3:00 p.m. to 6:00 p.m. on June 13, 2005.

Commissioners Bolz, Womack and Johnson attended an Okanogan County Multiple Agency Management Coordination Committee meeting at the Okanogan County Courthouse earlier today.

Commissioner Bolz and Manager Berrie plan to attend the NoaNet Board of Directors meeting in Seattle on June 8, 2005.

Commissioner Womack will be attending a Washington PUD Association Special Board of Directors meeting in Seattle on June 17, 2005 regarding development of the Olympia property.

12. Approval of Minutes:

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the Minutes of the May 10, 2005 regular meeting.

The motion unanimously carried.

13. Approval of Work Orders:

The following work orders were submitted for approval:

04- George Frank, Crows Nest Development, Tunk Creek 0131 Rd.	\$4,221.00
04- District, River Overlook St., Omak 0285	3,285.00
04- District/K&B Ranch, 969 Hwy. 153 0553	4,129.00
05- District, Lake St., Conconully 0002	837.00
05- Mary Ann Wiggs, 3 Chief Joseph Trai Spur Rd. 0004	1,134.00
05- Bob McDaniels, Lot 8, North Division St. 0004	684.00
05- District, 14th to Cherry St., Oroville 0099	90,192.00
05- District, Monse River Rd. 0111	2,576.00
05- Jehovah Witness Church, Senna St. off Shumway 0127	11,037.00
05- Gebbers Cattle, Ophir Grade 0129	1,950.00
05- Terry Donoho, Lot 43, Division 1, Nine Mile Ranch 0130	4,092.00
05- Highland Electric, Lot 7, Champerty Shores, Eastlake 0133 Rd.	683.00
05- Vincent DeMartino, 13 Moonlight Dr., Oroville 0134	4,440.00
05- Ryan Surface, 22 Surface Lane 0140	3,710.00
05- Robert Shulman, 407B Libby Creek 0153	3,154.00
05- District, Driskell Rd. 0163	12,585.00
05- District, alley between Ironwood & Juniper St.	9,688.00

0165		
05-0175	Fogle Pump, Hwy. 97 & South Pine Creek Rd.	3,285.00
05-0181	Al Robinson, Hwy. 97	3,915.00
05-0192	Kory Heindselman, Windy Hill Rd.	9,048.00
05-0197	Werner & Archambeault, 803 Twisp-Carlton Rd.	5,543.00
05-0198	Phillip Yockey, 12 Liahona Lane, Carlton	3,947.00
05-0200	District, Bass Alley	6,073.00
05-0201	Leslie Kerfoot, 73 Boundary Point Rd.	2,155.00
05-0203	Dale Hill, 6 Kruse St., Omak	992.00
05-0204	William Crawford, Benson Creek	13,611.00
05-0205	Patricia Taylor, Lot 8, Old Anglin Meadows	1,544.00
05-0206	Paul Mannino, Johnson Creek Rd.	749.00
05-0207	Adam Baumann, 33548 Hwy. 97	8,431.00
05-0208	District, Shankers Bend	2,232.00
05-0210	District, 240 Hwy. 7	1,111.00
05-0211	Sharon Cox, Molson Lake, Amanda Rd.	4,085.00
05-0214	Dan Gerth, 32474A Hwy. 97	611.00
05-0215	District, Tonasket Cemetery, Hwy 7	1,488.00
05-0216	District, Horse Spring Coulee Rd.	5,525.00
05-0217	Peter Aloisi, 8 Rooster Ridge	2,965.00
05-0219	Angela Lorz, Havillah Rd.	3,556.00
05-0220	District, Southern Area	577.00
05-	J. Timm, LLC, Hwy. 20	6,821.00

0221		
05-0222	District, South of Princes Department Store, Oroville	933.00
05-0223	Wendy Serles, Malott	960.00
05-0224	Gary Ross, 18 Surface Lane	4,308.00
05-0231	Tollefson Construction, Old Riverside Hwy.	4,648.00
05-0232	District, 275 Old Hwy. 97	799.00
05-0233	Rod Lentz, Hwy. 153 South of Libby Creek	1,692.00
05-0236	OBHC Clinic, Koala Dr., Omak	20,499.00
05-0238#1141	Colville Tribal Housing Auth., Malott HUD Housing	716.00
05-0247	Amanda & Angelo Platoni, Hwy. 20 off Cook Mtn. Rd.	4,791.00
05-0257	Betty Nelson, c/o Casual Homes, Inc., 110 Ainsworth	1,601.00
	Total	\$287,608.00

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the work orders. The motion unanimously carried.

14. Approval of Vouchers:

Voucher No.'s 86788 through 86796 in the amount of \$195,037.94, No.'s 86797 through 86940 in the amount of \$442,136.56, No.'s 86941 through 86942 in the amount of \$96,211.38, and No.'s 86943 through 87043 in the amount of \$1,163,472.15 were submitted for payment from the revenue fund.

Commissioner Johnson moved, seconded by Commissioner Womack, to approve the vouchers. The motion unanimously carried.

15. Transfer of Accounts:

The balance of \$563.49 was submitted for transfer from closed residential account #44318-4 in the name of Angel K. Brown to commercial account #45977-6 in the name of Angel K. Brown.

The balance of \$378.72 was submitted for transfer from two closed commercial accounts listed in the name of Salvation Springs LLC (#33545-5 d/b/a Culligan

and #37675-6 d/b/a Clearwater Spas) to the owner's residential account #48747-0 in the name of Stella Norris.

Commissioner Womack moved, seconded by Commissioner Johnson, to approve the account transfers. The motion unanimously carried.

16. Executive Session:

President Bolz recessed the Commission into executive session at 8:44 p.m. to discuss litigation.

President Bolz reconvened the Commission into regular session at 9:35 p.m.

17. Adjournment:

There being no further business to discuss, the meeting adjourned at 9:35 p.m.

Ernest J. Bolz, President

ATTEST:

David A. Womack, Vice-President

Donald W. Johnson, Secretary