

**Minutes of the Regular Meeting of the Okanogan County
Public Utility District Board of Commissioners
Held in Okanogan November 4, 2003**

Present:

Board: David Womack, Darrel Bunch, Donald Johnson
Staff: Harlan Warner, Chuck Berrie, Don Coppock, Derek Miller,
Debra Peters, Frederick Burke, Joe Miller, Dan Boettger,
Steve Brown, Julie Pyper
Other: Michael Howe - Legal Counsel
Jan Flatten - Forest Service
Jim Martin & Bob Clark – Solar Wind Energy Systems
Public: Brian Kirchner, William Colyar, Susie Ives, Vicky Welch, Maeyowa

President Womack called the meeting to order at 8:30 a.m. There were no additional agenda items.

Summary Agenda

1. Approval of Minutes
2. Approval of Work Orders
3. Approval of Vouchers
4. Approval of Transfer of Accounts
5. Public Comment
6. Bid No. 308-03 Award
7. Approve Memorandum of Understanding with Forest Service
8. Approve Collection Agreement with Forest Service
9. Executive Session - Litigation
10. Solar Project Report
11. Resolution No. 1266
12. Public Comment
13. Meetings

1. Approval of Minutes:

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the Minutes of the October 28, 2003 regular meeting.

Commissioner Johnson moved, and Commissioner Womack seconded, to amend the October 28, 2003 Minutes (Item 8 – Resolution No. 1266) to clarify that several sections were deleted from the repealed Resolutions, including the section regarding Minority Reports, reference to Roberts Rules of Order, audio recording of meetings, and recording of individual public comments in the Minutes. The motion carried.

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the Minutes of the October 28, 2003 regular meeting as amended. The motion carried.

2. Approval of Work Orders:

The following work orders were submitted for approval:

00-0688	Jamie Ebbert, 115 Twisp Airport Rd. (Rev. #1)	\$4,188.00
03-0002	District/James Dunn, 189 Watson Rd., Pateros	697.00
03-0002	Harold Boyd, Aeneas Valley Rd.	1,275.00
03-0057	CIPV Substation	4,945.00
03-0365	Christi Orear, Duck Lake & Miller Rd., Omak	3,909.00
03-0372	District, Crestview Ave.	21,623.00
03-0384	Gary Jefferson, Hwy. 153, Carlton (Rev. #1)	5,934.00
03-0420	Steve Dennis, Crawfish Lake (Rev. #1)	1,342.00
03-0454	District, Elmway/Burton Ave.	1,754.00
03-0463	Bill Albrecht, Lot 63, Pine Chee	1,800.00
03-0466	Jamie Finlan/Adam Glenn, Elbow Canyon Rd.	10,112.00
03-0474	District/Tim Baird, 47 Keran Rd., Brewster	1,034.00
03-0479	Michelle Henandez, Johnson Creek & Epley	1,593.00
03-0481	King's Car Wash, 1421 Methow Valley Hwy., Twisp	1,902.00
03-0482	District, King Rock Rd., Brewster	888.00
03-0486	District, Indian Dan Canyon Rd., Brewster	1,364.00
03-0487	District, Bigelow St., Twisp	665.00
03-0489	Rob Schrock, 230 Viewmont Dr., Okanogan	1,104.00
03-0490	District, Sunrise Heights, Okanogan	894.00
03-0491	District, 228 Gebbers Lane, Brewster	620.00
03-0493	Wardell Henderson, 61 Duck Lake Rd.	5,083.00
03-0498	District, Oroville-Nighthawk Rd.	900.00
03-0499	Ron Morris, 158 Golden Rule Rd.	2,097.00
03-0501	District, Hwy. 153, Carlton	550.00
03-0506	Al Ray, 318 W. Broadway St.	927.00
03-0507	District/Whitley, Spring Coulee Rd.	3,568.00
03-0508	District, Lemanasky Line	1,807.00
03-0509	Leisure Village Motel, Okoma Dr., Omak	795.00
03-0514	James & Mary Yocom, 17 Poorman Crk. Cut-off Rd., Twisp	5,691.00
03-0519	District, Aeneas Valley	1,755.00
03-0537	CIPV, Omak	8,870.00
	Total	\$99,686.00

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the work orders. The motion carried.

3. Approval of Vouchers:

Vouchers No.'s 79292 through 79321 in the amount of \$159,558.53, and No.'s 79322 through 79372 in the amount of \$308,166.37 were approved for payment from the revenue fund.

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the vouchers. The motion carried.

4. Transfer of Accounts:

Submitted for transfer was \$85.44 from closed account #37913-1 (airplane hangar) to the active residential account #19055-3 of Vaughn Jolley.

Commissioner Johnson moved, and Commissioner Bunch seconded, to approve the account transfer. The motion carried.

5. Public Comment:

Maeyowa commented on the public's right to fair representation at the Board meetings and the importance of costs with respect to Tetra Tech FW.

Vicky Welch commented on customer/public issues and requested a copy of Resolution No. 1266.

Commissioner Johnson noted the Board's receipt of a letter from Mary Ellen Gibson regarding her opposition to a rate increase.

6. Bid No. 308-03 Award:

Telecom Manager Joe Miller reviewed a recap of the bid results and his recommendation for purchase of Ethernet switches and wireless radio receivers for the Wireless Pilot Project. Bids were received from Day Wireless (radios) and World Wide Packets (switches).

Commissioner Bunch moved to purchase from Day Wireless 100 Motorola Canopy radios (\$52,016 total) and from World Wide Packets 165 LE-32 switches at \$300 each with a maintenance agreement of \$30.77 per switch per year. The motion failed for lack of a second.

Following discussion regarding the flexibility of also using LE-46 switches for fiber, Commissioner Womack moved, and Commissioner Bunch seconded, to award Bid No. 308-03 to Day Wireless for 100 Motorola Canopy radios (\$52,016 total) and to World

Wide Packets for 100 LE-46 switches (\$425.00 each) with a maintenance agreement of \$21.88 per switch per year.

Commissioner Johnson requested additional information to compare the technology of broadband over power lines versus wireless.

Upon the vote, Commissioner Johnson voted nay. The motion carried.

7. Approve Memorandum of Understanding with Forest Service:

The Commission discussed the proposed Memorandum of Understanding between the District and Forest Service as co-lead agencies for the Methow Transmission Project. The MOU sets out the general obligations of all parties and establishes procedures that will assist the cooperating federal, state and local agencies in producing an Environmental Impact Statement that meets all the requirements of both NEPA and SEPA.

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the Memorandum of Understanding between Okanogan PUD and the Forest Service and to authorize the Manager to sign the Agreement. The motion carried.

The PUD and Forest Service will be seeking public input on the major issues, potential alternatives and potential effects to be analyzed in the proposed Methow Transmission Project EIS. The public scoping process will begin when the Notice of Intent is published in the Federal Register announcing the public scoping period (tentatively scheduled for November 12th). Written comments would then be accepted until December 15, 2003. Interested parties may also obtain information about the project, speak with project team members and provide comments at a public scoping meeting to be held at the Liberty Bell High School on November 24, 2003 from 5:00 p.m. to 7:00 p.m. The project mailing list will include all previous SEPA commenters and the parcel owners on the proposed routes.

8. Approve Collection Agreement with Forest Service:

The Commission reviewed the Collection Agreement between the District and the Forest Service in regards to the Methow Transmission Project. The purpose of this Agreement is to establish a process for collecting funds to cover Forest Service costs to review and provide oversight of an EIS to analyze the proposed actions. The Agreement provides that the District shall reimburse the Forest Service in advance for the Forest Service's portion of the estimated cost of the project (\$33,000), which will be invoiced in three payments over the project period.

Commissioner Bunch moved, and Commissioner Johnson seconded, to approve the Collection Agreement between Okanogan PUD and the Forest Service in the amount of \$33,000 and to authorize the Manager to sign the Agreement. The motion carried.

9. Executive Session – Litigation:

President Womack recessed the Board into executive session at 10:15 a.m. to discuss litigation.

President Womack reconvened the Board into regular session at 11:30 a.m.

10. Solar Project Report:

The Commission inspected the District's solar demonstration project designed and installed by SolarWind Energy Systems, and the outside awning/mounting rack contributed by PUD staff. The system has been generating electricity since October 23, 2003.

Based on a 30-year life of the system, the estimated cost to generate power is 33 cents/kilowatt hour in today's dollars. The total KWHs produced by the system qualify for an annual production payment of 10 cents/KWH through the Green Tags Program funded by utilities in the Northwest and administered by the Bonneville Environmental Foundation.

11. Resolution No. 1266:

The Commission signed Resolution No. 1266, which adopts rules and procedures for meetings held by the Board of Commissioners. This Resolution was approved at the October 28, 2003 meeting.

12. Public Comment:

There was no public comment.

13. Meetings:

Commissioner Bunch, Manager Warner and Assistant Manager Berrie will attend a Legislative/PUD meeting on November 5, 2003 at Kettle Falls.

Commissioner Johnson will attend a Northwest Energy Coalition meeting in Seattle on November 8, 2003, and Washington PUD Association meetings on November 12 -14, 2003 in Tukwila.

The next Okanogan PUD Board meeting is scheduled for 8:30 a.m., November 18, 2003 at the Okanogan PUD Auditorium.

There being no further business to discuss, the meeting adjourned at 12:30 p.m.

David A. Womack, President

ATTEST:

Darrel E. Bunch, Vice-President

Donald W. Johnson, Secretary