

**Minutes of Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
July 1, 2008
1:30 PM**

Present: Board: Ernest Bolz, Trish Butler, David Womack
Staff: John Grubich, Doug Adams, Don Coppock, Ron Gadeberg,
Steve Brown, Mike Morris, Tina DeLap
Attorney: Michael Howe
Public: Sheila Corson - The Chronicle

Summary Agenda

- I. Call to Order – Pledge of Allegiance
- II. Business Meeting
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 6-17-08
 - b) Vouchers
 - c) Work Orders
 - d) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - 5. New Business
 - a) Employee Recognition
 - b) Commissioner Pay Schedules
 - c) Resolution No. 1463 – Delegation of Authority
 - 6. Manager’s Report
 - 7. Other Business
 - 8. Future Planning
 - 9. Meetings
- III. Executive Session
- IV. Adjournment

I. Call to Order – Pledge of Allegiance

President Bolz called the meeting to order at 1:30 p.m. Staff led the Pledge of Allegiance.

II. Business Meeting

1. Approval of Agenda:

Manager John Grubich requested the removal of New Business item c) **Resolution No. 1463 – Delegation of Authority** from the Agenda.

Commissioner Womack moved, seconded by Commissioner Butler, to approve the Agenda as amended. The motion carried unanimously.

2. Approval of Consent Agenda Items:

a) Minutes:

Minutes of the June 17, 2008 regular meeting were submitted for approval.

b) Vouchers:

Vouchers in the amount of \$2,608,023.37 were submitted for approval.

c) **Work Orders:**

Engineering work orders in the amount of \$165,825.00 were submitted for approval.

Commissioner Butler moved to approve the Consent Agenda. Commissioner Womack seconded the motion. Upon the vote, the motion received unanimous approval.

3. **Public Comment:**

No Public Comments were offered.

4. **Unfinished Business:**

No Unfinished Business items were presented.

5. **New Business:**

a) **Employee Recognition**

General Manager John Grubich presented a service award to Mike Morris for his ten years of service to the District. Mike began his career with the District as a Warehouseman in 1998, later moving into the position of Purchasing Supervisor then Purchasing Agent / Facilities Manager. In 2005 Mike was awarded the job he currently holds, as Distribution Engineer in the Okanogan office.

George Hendrickson was honored for his ten years of service. George also began his career with the District in 1998 as a Warehouseman, moving into his current position as Oroville Meter Clerk in 1999. George’s award was presented to him by Oroville Branch Manager Glenn Huber.

b) **Commissioner Pay Schedules**

Director of Finance / Auditor Don Coppock presented information regarding District pay schedules. Employees are paid bi-weekly every other Friday, with 26 pay periods per year. Commissioners are paid twice a month, with 24 pay periods per year. To coincide with recent compensation changes and streamline procedures, Commissioners will be put on a bi-weekly pay schedule.

6. **Manager’s Report:**

Manager John Grubich reported Legal Counsel and District staff met with two potential consultants for preliminary feasibility studies on the Enloe Dam / Shanker’s Bend projects. Entrix was chosen to perform the studies, and contract terms are currently under negotiation.

Grubich also noted fiber is now installed for the Colville Confederated Tribes at their armory and gaming headquarters locations. Fiber is lit and working smoothly.

Manager of Operations Doug Adams updated the board on repairs to the Okanogan 115kv line. Hawkeye Construction is on site assembling components necessary to begin construction.

Adams also reported on a lightning-caused outage the evening of June 30th that affected the areas of Twisp, Winthrop and Malott. The new SCADA system allowed staff to quickly locate and repair the problem, 34 miles up the 115 kv Loup Loup transmission line.

Legal Counsel Mick Howe updated the Board on the Ferry County annexation issue. Ferry County customers living in Okanogan County but receiving electrical service from Ferry County are seeking annexation into Ferry County PUD’s service territory. A Resolution is being drafted by Ferry County.

7. Other Business:

No Other Business items were presented.

8. Future Planning:

A Workshop period for the purpose of discussing the District’s Telecom Plan will occur prior to the next regular Board Meeting.

9. Meetings:

Commissioner Butler attended a Semi-Annual PURMS meeting in Seattle on June 18 & 19, 2008.

The next regularly scheduled Board Meeting will take place July 15, 2008 beginning with a one hour Telecom workshop at 12:30 p.m. The Regular Business Meeting will commence at 1:30 p.m.

III. Executive Session

The regular meeting was recessed and reconvened into executive session at 2:00 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i).

It was expected the executive session would last approximately thirty minutes, with no action anticipated.

At 2:30 p.m. the executive session was recessed with no public announcement.

IV. Adjournment:

There being no further business to discuss, the meeting was adjourned at 2:30 p.m.

Ernest J. Bolz, President

Trish Butler, Vice-President

ATTEST:

David Womack, Secretary