

**Minutes of Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
June 3, 2008  
1:30 PM**

**Present:** Board: Ernest Bolz, Trish Butler, David Womack  
Staff: John Grubich, Doug Adams, Don Coppock, Ron Gadeberg,  
John MacDonald, Mark Pritchard, Steve Brown, Tina DeLap  
Attorney: Michael Howe  
Public: Sheila Corson - The Chronicle  
Jerry Barnes, Joe Miller

**Summary Agenda**

- I. Call to Order – Pledge of Allegiance
  - II. Business Meeting
    - 1. Approval of Agenda
    - 2. Approval of Consent Agenda
      - a) Minutes of 5-6-08
      - b) Vouchers
      - c) Work Orders
      - d) Transfer of Accounts
    - 3. Public Comment
    - 4. Unfinished Business
    - 5. New Business
      - a) Bid No. 352-08, Contractor Selection–Sandflat 4000 Circuit
      - b) Bid No. 353-08, Contractor Selection–Okanogan/Omak 115
      - c) Resolution No. 1456-Collective Bargaining Agreement
      - d) Resolution No. 1457-Declaring Equipment Surplus
      - e) Resolution No. 1458-Purchase of a Used SnowCat
      - f) Resolution No. 1459-Ethernet & Wireless Telecom Rates
    - 6. Manager’s Report
    - 7. Other Business
    - 8. Future Planning
    - 9. Meetings
  - III. Executive Session
  - IV. Adjournment
- KV

**I. Call to Order – Pledge of Allegiance**

President Bolz called the meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

**II. Business Meeting**

**1. Approval of Agenda:**

Staff noted an Executive Session would be held at the end of the meeting to discuss legal issues.

Commissioner Womack moved, seconded by Commissioner Butler, to approve the Agenda. The motion carried unanimously.

**2. Approval of Consent Agenda Items:**

**a) Minutes:**

Minutes of the May 6, 2008 regular meeting were submitted for approval.

**b) Vouchers:**

Vouchers in the amount of \$4,608,993.27 were submitted for approval.

**c) Work Orders:**

Engineering work orders in the amount of \$129,992.00 were submitted for approval.

Commissioner Womack moved to approve the Consent Agenda. Commissioner Butler seconded the motion, which carried unanimously.

**3. Public Comment:**

Jerry Barnes of Loomis noted the demand for high speed internet in the Loomis area and requested an update on future deployments. Staff explained that deployment of fiber to Loomis would require installation of three towers. Although not financially feasible at this time, staff will continue to evaluate options for service to outlying areas.

**4. Unfinished Business:**

No unfinished business items were presented.

**5. New Business:**

**a) Bid No. 352-08, Contractor Selection, Sandflat 4000 Reconductor**

Manager of Operations Doug Adams presented information from four vendors bidding on a construction contract for reconductoring the Sand Flat 4000 circuit. The lowest bid received was \$24,528.00 over budget estimates. Staff recommends proceeding with this project to address system reliability issues in a timely manner.

Commissioner Butler moved to award the construction contract for the Sandflat 4000 Reconductor to the lowest qualified bidder, Hawkeye Construction, for an amount not to exceed \$186,528.00. Commissioner Womack seconded the motion. Upon the vote, the motion passed with unanimous approval.

**b) Bid No. 353-08, Contractor Selection, Okanogan-Omak 115 KV**

Manager of Operations Doug Adams presented quotes from four qualified vendors for an upgrade of the Okanogan – Omak 115 KV line. Staff recommends awarding this bid to the lowest qualified bidder to improve capacity issues in a timely manner.

Commissioner Butler moved to award the construction contract for the Okanogan/Omak 115KV line rebuild to the lowest qualified bidder, Hawkeye Construction, in an amount not to exceed \$298,488.45. Commissioner Womack seconded the motion, which carried unanimously.

**c) Resolution No. 1456 – Approving the Collective Bargaining Agreement Between the District and Local Union No. 77 IBEW Workers**

Resolution No. 1456 was presented to the Board by General Manager John Grubich, for approval of the District’s Collective Bargaining Agreement with Local Union 77 IBEW workers. The District’s previous Agreement expired on March 31, 2008.

Commissioner Womack moved to authorize the Manager to execute Resolution No. 1456 approving the Collective Bargaining Agreement between the District and Local Union No. 77 IBEW workers. Commissioner Butler seconded the motion, which received unanimous approval.

**d) Resolution No. 1457 – Declaring Certain Equipment Surplus and Authorizing the Sale Thereof**

Construction Superintendent Mark Pritchard presented Resolution No. 1457 to declare equipment surplus and authorize its sale at the Chelan County surplus auction. Many of the listed items are older model vehicles with high mileage.

Commissioner Womack moved to authorize the District to declare equipment surplus and authorize its sale thereof. Commissioner Butler seconded the motion. Upon the vote, the motion carried unanimously.

**e) Resolution No. 1458 – Authorizing the Purchase of a Used Snow Cat**

Construction Superintendent Mark Pritchard presented Resolution No. 1458 for the purpose of purchasing a used Snow Cat to patrol and maintain lines during winter months. Due to low annual operating hours it was determined that a used unit would provide adequate service at a substantially reduced cost of a new unit.

Commissioner Womack moved to approve Resolution No. 1458 authorizing the purchase of a used Snow Cat from Peterson Equipment Company for \$90,000 plus tax. Commissioner Butler offered a second to the motion, which passed with unanimous approval.

f) **Resolution No. 1459 – Establishing Ethernet & Wireless Telecom Rates**

Network Engineer John MacDonald presented Resolution No. 1459 to establish current SONET, Ethernet and Wireless Telecom rates. The new rates incorporate different length contracts and hosted routing services requested by local ISP's.

Commissioner Butler moved, and Commissioner Womack seconded the motion to approve Resolution No. 1459 establishing Ethernet and wireless rates on the District's Telecommunication System. The motion carried with unanimous approval.

6. **Manager's Report:**

Manager John Grubich commended Power Resource Manager Ron Gadeberg and Network Engineer John MacDonald on their hard work and success on recent BPA and Telecom issues.

Draft BPA Slice contracts have been distributed for review. Negotiations between BPA and member utilities will be ongoing through August.

Copies of the District's 2007 Annual Report were distributed.

Power Resource Manager Ron Gadeberg updated the Board on a WECC Reliability Reporting random spot-check to self-certify that we met all requirements for our utility. The completed report was submitted to NERC on June 2, 2008.

7. **Other Business:**

No Other Business items were presented.

8. **Future Planning:**

No Future Planning items were presented.

9. **Meetings:**

Commissioner Bolz attended the NWPPA Annual Conference and Membership Meeting in Anchorage, Alaska on May 18 – 22, 2008.

Commissioner Butler attended the WPUDA May Association Meeting in Skamania, Washington May 13 – 15, 2008 and the NWPPA Annual Conference and Membership Meeting in Anchorage, Alaska May 18 – 22, 2008.

The next regularly scheduled Board Meeting will take place June 17, 2008 at 1:30 p.m. in Okanogan.

**III. Executive Session**

The regular meeting was recessed and reconvened into executive session at 2:25 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i).

It was expected the executive session would last approximately thirty minutes, with no action anticipated.

At 2:55 p.m. the executive session was recessed with no public announcement.

**IV. Adjournment:**

There being no further business to discuss, the meeting was adjourned at 2:55 p.m.

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Ernest J. Bolz, President

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Trish Butler, Vice-President

ATTEST:

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David A. Womack, Secretary