

**Minutes of Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
June 17, 2008
12:30 PM**

Present: Board: Ernest Bolz, Trish Butler, David Womack
Staff: John Grubich, Doug Adams, Don Coppock
Steve Brown, Tina DeLap
Attorney: Michael Howe
Public: Sheila Corson - The Chronicle

Summary Agenda

- I. Workshop
- II. Call to Order – Pledge of Allegiance
- III. Business Meeting
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 6-3-08
 - b) Vouchers
 - c) Work Orders
 - d) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - 5. New Business
 - a) Bid No. 354-08, Steel Fabrication of Materials
 - b) Resolution No. 1460-Succession of Authority
 - 6. Manager’s Report
 - 7. Other Business
 - 8. Future Planning
 - 9. Meetings
- IV. Executive Session
- V. Adjournment

I. Workshop

Results of this year’s Strategic Planning session were discussed during a one-hour workshop period.

II. Call to Order – Pledge of Allegiance

President Bolz called the meeting to order at 1:34 p.m. and the Pledge of Allegiance was recited.

III. Business Meeting

1. Approval of Agenda:

Manager John Grubich added New Business item d) **Resolution No. 1462 Adopting the District's Strategic Planning Summary** to the Agenda.

Commissioner Womack moved, seconded by Commissioner Butler, to approve the Agenda as amended. The motion carried unanimously.

2. Approval of Consent Agenda Items:

a) Minutes:

Minutes of the June 3, 2008 regular meeting were submitted for approval.

b) Vouchers:

Vouchers in the amount of \$1,204,141.53 were submitted for approval.

c) Work Orders:

Engineering work orders in the amount of \$106,401.00 and Telecom work orders in the amount of \$63,828.39 were submitted for approval.

Commissioner Butler moved to approve the Consent Agenda. Commissioner Womack seconded the motion. Upon the vote, the motion received unanimous approval.

3. Public Comment:

No Public Comments were offered.

4. Unfinished Business:

No Unfinished Business items were presented.

5. New Business:

a) Bid No. 354-08, Steel Fabrication of Materials

Manager of Operations Doug Adams presented bid No. 354-08 for the purpose of selecting a fabricator of steel components required for modifications at the Brewster substation. Staff recommends awarding the bid to NW Steel Fabricators, the lowest qualified bidder. Commissioner Butler moved to award Bid No. 354-08 for the fabrication and galvanizing of

structural steel components required for the modification of Brewster's substation to the lowest bidder, NW Steel Fabricators, in an amount not to exceed \$79,975.00 plus tax. Commissioner Womack seconded the motion. Upon the vote, the motion passed with unanimous approval.

b) Resolution No. 1460 – Succession of Authority

Manager John Grubich presented Resolution No. 1460 to update the District's prior Succession of Authority Plan, modified to address more current needs and technological advancements affecting staff availability.

Commissioner Womack moved to approve Resolution No. 1460 updating the District's Succession of Authority Plan. Commissioner Butler seconded the motion, which carried unanimously.

c) Resolution No. 1461 – Surplus Equipment

Manager of Operations Doug Adams presented Resolution No. 1461 for the purpose of declaring transformers and other District equipment surplus and authorizing their sale or disposal.

Commissioner Womack moved to approve Resolution No. 1461 declaring certain District equipment surplus and authorizing its sale or disposal thereof. Commissioner Butler offered a second to the motion, which carried unanimously.

d) Resolution No. 1462 – Strategic Planning

As a result of today's workshop period, Resolution No. 1462 was presented to the Board approving the summary of this year's Strategic Planning session with minor changes incorporated.

Commissioner Womack moved to approve Resolution 1462 Adopting the District's Strategic Planning Summary. Commissioner Butler seconded the motion, which passed with unanimous approval.

6. Manager's Report:

Manager John Grubich reported on his attendance with Power Resource Manager Ron Gadeberg at the June 11th NoaNet Board Meeting in Seattle.

The Lineman Rodeo will take place this weekend at Walla Walla Point Park in Wenatchee. The District received a thank you card from the Andrew York Lineman Rodeo Committee for their assistance and support of the event.

7. Other Business:

Legal Counsel Michael Howe noted an executed tax issue settlement agreement has been received from Colville Confederated Tribes, and will proceed through Tribal court.

Ferry County PUD is drafting a Resolution to address annexation of customers within Okanogan County PUD's service area who receive their electrical service from Ferry County. Upon adoption of the Resolution by both utilities, the annexation process will be complete.

8. Future Planning:

No Future Planning items were presented.

9. Meetings:

There were no Meetings to report.

The next regularly scheduled Board Meeting will take place July 1, 2008 at 1:30 p.m. in Okanogan, preceded by a one hour Workshop beginning at 12:30 p.m.

IV. Executive Session

There were no Executive Session items presented.

V. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:57 p.m.

Ernest J. Bolz, President

Trish Butler, Vice-President

ATTEST:

David Womack, Secretary