

**Minutes of Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
November 4, 2008
12:30 PM**

Present: Board: Ernest Bolz, Trish Butler, David Womack
Staff: John Grubich, Doug Adams, Don Coppock, Ron Gadeberg, Rene
Scott, Derek Miller, Dan Boettger
Attorney: Michael Howe
Public: Alex Paul, The Chronicle

Summary Agenda

- I. Budget Workshop – Capital Budget Items, 12:30 p.m.
- II. Call to Order
- III. Business Meeting – 1:30 p.m.
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 10-28-08
 - b) Vouchers
 - c) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - a) 2009 Budget Hearing
 - 5. New Business
 - 6. Manager’s Report
 - 7. Other Business
 - 8. Future Planning
 - 9. Meetings
- IV. Executive Session
- V. Adjournment

I. Budget Workshop – Capital Budget Items

A workshop was held for the purpose of discussing Capital Items in the budget. Manager of Operations Doug Adams presented a 5-year plan for large capital projects.

II. Call to Order – Pledge of Allegiance

President Bolz called the Regular meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

III. Business Meeting, 1:30 p.m.

1. Approval of Agenda:

Commissioner David Womack requested the addition of **New Business** item a) **BPA Direct Service Agreements.**

Commissioner Ernest Bolz requested the addition of **New Business** item b) **NWPPA Board of Trustees Nominations.**

Manager John Grubich noted an Executive Session would occur for the purpose of discussing legal and personnel matters.

Commissioner Butler moved, seconded by Commissioner Womack, to approve the Agenda as amended. The motion carried unanimously.

2. Approval of Consent Agenda Items:

a) Minutes:

Minutes of the October 28, 2008 regular meeting were submitted for approval.

b) Vouchers:

Vouchers in the amount of \$2,590,793.78 were submitted for approval.

c) Transfers of Accounts:

No account transfers were submitted for approval.

Commissioner Womack moved to approve the Consent Agenda. Commissioner Butler seconded the motion. Upon the vote, the motion received unanimous approval.

3. Public Comment:

No Public Comments were offered.

4. Unfinished Business:

a) 2009 Budget Hearing

Commissioner Bolz recommenced the Budget Hearing at 1:38 p.m. Director of Finance / Auditor Don Coppock opened discussion of Capital Items in the 2009 Budget.

Coppock presented a Summary of Annual Revenue for the General Transfer Agreement, allowing BPA to purchase transmission services from the PUD for transmission to the Okanogan Valley Electric Coop.

Coppock reminded the Commission that Telecom Revenues and Expenditures and Conservation Expenditures would be discussed at the November 18th Board meeting.

5. New Business:

a) BPA Agreements with DSIs

Commissioner Womack presented a memo received from Jack Janda of the Washington PUD Association (WPUDA) regarding a proposal for filing comments regarding power sales agreements between Bonneville Power Administration and Direct Service Industries. Commissioners' consensus was to have staff notify WPUDA of the support of our PUD.

b) NWPPA Board of Trustees

Commissioner Bolz asked if there was interest in nominating someone to fill one of the vacant positions on the Board of Trustees for Northwest Public Power Association (NWPPA). There are seven vacant seats: two for the State of Washington. He would like to consider nominating someone from our PUD for a position. Bolz indicated he would be interested.

Commissioner Butler moved, and Commissioner Womack seconded the motion to nominate Commissioner Bolz for a 3-year term as a NWPPA policy maker on their Board of Trustees.

6. Manager's Report:

Manager John Grubich noted the District is in the final stages of having the new 457(b) Retirement Plan drafted for review. Employee meetings are planned with ICMA on November 11th and

Maloney and O’Neil on November 20th. Grubich expects to have a Resolution for the new 457(b) Plan before the Board for approval in the month of November.

State Auditors are still on site. At the end of the audit, an exit review will be conducted with each commissioner.

Discussions have begun with USKH Architects concerning the new headquarters. Meetings will occur with each commissioner individually on Tuesday, November 11th.

7. Other Business:

Power Resource Manager Ron Gadeberg presented preliminary wholesale power results. He will have a full report completed for the November 18th meeting.

No other business was presented.

8. Future Planning:

No Future Planning was presented.

9. Meetings:

NoaNet will meet Wednesday, November 12, 2008.

Manager John Grubich and the Commissioners will attend a legislative meeting of Public Utility Districts and the Washington State Delegation at Park Place Restaurant in Colville, Monday, November 10th.

IV. Executive Session

The Regular Meeting was recessed at 2:42 p.m. and reconvened into Executive Session at 2:45 p.m. to review the performance of a public employee pursuant to RCW 42.30.110 (1) (g), and to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i).

It was expected the Executive Session would last half an hour, with no action anticipated. At 3:15 p.m. the Executive Session was recessed and the Regular Session resumed.

V. Adjournment:

There being no further business to discuss, the meeting was adjourned at 3:15 p.m.

Ernest J. Bolz, President

Trish Butler, Vice-President

ATTEST:

David Womack, Secretary