

**Minutes of Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
October 2, 2007
12:30 PM**

Present: Board: David Womack, Ernest Bolz, Trish Butler
Staff: Doug Adams, Don Coppock, Ron Gadeberg,
Steve Brown, Julie Pyper
Attorney: Scott DeTro – Callaway, Howe & DeTro
Public: Sheila Corson – The Chronicle

Summary Agenda

- I. Call to Order
- II. Business Meeting
 - 1. Approval of Agenda
 - 2. Consent Agenda Items
 - a) Minutes
 - b) Vouchers
 - c) Work Orders
 - d) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - a) Revising and Supplementing 2007 Budget
– Resolution No. 1446
 - 5. New Business
 - a) Hearing on Adoption of 2008 Annual Budget
 - b) Appointing General Manager
– Resolution No. 1444
 - c) Fixing Compensation for General Manager
– Resolution No. 1445
 - 6. Manager’s Report
 - 7. Power Report
 - 8. Other Business
 - 9. Future Planning
 - 10. Meetings
- III. Executive Session
- IV. Adjournment

I. Call to Order:

President Womack called the meeting to order at 12:30 p.m.

II. Business Meeting:

1. Approval of Agenda:

President Womack announced that an executive session would be held at the conclusion of the meeting.

Director of Finance Don Coppock noted that the 2008 Budget would be introduced without a Resolution associated with its adoption, thereby deleting proposed Resolution No. 1447.

Interim Manager Doug Adams removed from the Agenda the discussion on the Central Washington Power Agency membership until further information becomes available.

Commissioner Butler moved, seconded by Commissioner Bolz, to approve the agenda. The motion carried unanimously.

2. Approval of Consent Agenda Items:

a) Minutes:

The Minutes of the September 13, 2007 special meeting, September 18, 2007 regular meeting and September 24, 2007 special meeting were submitted for approval.

b) Vouchers:

The following vouchers were submitted for approval:

Vouchers 115, 117 and 98731 through 98854 in the amount of \$1,947,461.67, vouchers 119 and 98855 in the amount of \$142,450.53, and vouchers 111, 121 and 98856-98876 in the amount of \$232,341.82.

c) Work Orders:

The following work orders were submitted for approval:

07-0005	SES Americom, Inc., Teleport Ln., Brewster	\$ 840.00
07-0129	District, Chicken Crk., Hwy. 97 & 17, Brewster	72,857.00
07-0342	OSO CED/Moose Ranch, Chesaw Rd., Oroville	33,497.00
07-0345	Paul Farnon, Lot 10, Div., I, Nine Mile Ranch	3,918.00
07-0379	Barbara Blanco, 300 Main Rd., Cape LaBelle	11,787.00

07-0443	Timothy Germaine, 38 French Crk., Methow	
6,133.00		
07-0448	Ron Lesamiz, Hwy. 7, Oroville	2,932.00
07-0474	Michel Savoie, 487 McLaughlin Canyon Rd., Tonasket	3,096.00
07-0516	Brian McMillan, Pine Creek Rd., Tonasket	7,334.00
07-0564	Sam Peacemaker, N. Pine Crk. Rd., Tonasket	14,328.00
07-0582	Cathy Mantello, 43D Mill Dr., Tonasket	1,432.00
07-0592	Barbara Madsen, 51 Corral Dr., Div. VI, Lot 9, Nine Mile Ranch	7,446.00
07-0594	Gregory Benson, 557 Davies Rd., Oroville	5,178.00
07-0595	Susan Gregerson, 77 Stokes Rd., Pateros	4,966.00
07-0598	Burma Shores, off Burma Rd., Methow	7,601.00
07-0605	District, Burma Rd., Methow	3,481.00
07-0607	David Karaffa, 11 Tamarack Trail, Div. III, Lot 2, Nine Mile Ranch	6,143.00
07-0608	Brad Bustad, Phase II, Lot 34, Methow River Ranch	5,262.00
07-0609	Gary Bustad, Phase II, Lot 35, Methow River Ranch	
4,927.00		
07-0610	Judy Northcutt, 245 Libby Crk. Rd., Methow	<u>6,331.00</u>
	TOTAL	\$209,489.00

d) Transfer of Accounts:

The following accounts were submitted for write off/collection due to nonpayment:

Arroyo, Alberto Jassi	\$78.26
Campbell, Nancy	208.44
Cawston, Keanna	82.66
Chavez, Lisa Ann	222.24
Dobson, Marty	514.48
Evans, Josiah	285.65
Harwood, Rebecca & Ferris, Mike	188.96
Helm, Kim	1,198.45
Laducer, Joanne C.	59.84
Laugen, Gary	106.87
Lopez, Jesus	40.18
Rodriguez, Jose A.	300.15
Sanchez, Jesse	165.57
Todd, Linda C.	304.49
Wells, Beatrice (Estate)	<u>168.35</u>
TOTAL	\$3,924.59

Commissioner Bolz moved, seconded by Commissioner Butler, to approve the consent agenda.

The motion carried unanimously.

3. Public Comment:

No public comments were offered.

4. Unfinished Business:

a) Revising and Supplementing 2007 Budget – Resolution No. 1446:

Don Coppock presented revenue and expenditure detail of the 2007 revised budget, and Resolution No. 1446 revising and supplementing the 2007 budget. The revised budget deficit decrease of \$6.3 million (from \$9.2 million to \$2.8 million) is based on an increase in wholesale electric sales and decreases in capital outlay. Offsetting entries under the category of transportation are attributed to the new software and accounting structure.

To allow additional time to review the budget changes, the Board deferred action on the revised budget and Resolution No. 1447 until the October 9, 2007 meeting.

5. New Business:

a) Hearing on Adoption of 2008 Annual Budget:

President Womack opened the public hearing on the adoption of the 2008 annual budget. Don Coppock submitted the 2008 proposed budget information for the Board's review. No public comments were received.

The hearing on the adoption of the 2008 budget was continued to the next meeting on October 9, 2007 at 12:30 p.m.

b) Appointing General Manager – Resolution 1444:

The Board of Commissioners announced the appointment of John Grubich of Fairbanks, Alaska as the new General Manager for Okanogan PUD. Grubich is expected to commence employment early in November.

Resolution No. 1444 appointing the General Manager was introduced for subsequent adoption at the October 9, 2007 meeting.

c) Fixing Compensation for General Manager – Resolution 1445:

Resolution No. 1445 fixing the compensation for the General Manager was introduced for subsequent adoption at the October 9, 2007 meeting.

6. Manager's Report:

The Manager's Report included information on a SNAP participant's recent installation of 42 – 170 watt solar panels. The system installed at Randy's Recycling Center in Okanogan will produce an estimated annual production of 9,996 kilowatt-hours.

7. Power Report:

Power Resource Analyst Ron Gadeberg presented a current wholesale and retail sales power report. Although September wholesale power sales were less than anticipated, the District maintained an approximate \$3.372 million budget surplus.

8. Other Business:

No other business items were presented.

9. Future Planning:

There were no future planning items presented.

10. Meetings:

Commissioner Butler attended meetings of the Washington PUD Association in Republic on September 27, 2007. In her report on the proceedings, she noted that Energy Northwest understood the WPUDA's reluctance to endorse the Pacific Mountain Energy Center and therefore withdrew its request for endorsement. Butler will be attending the WPUDA headquarters dedication in Olympia on October 17, 2007 and the Energy Northwest member's forum in Richland on October 25-26, 2007.

Commissioner Bolz attended meetings of the WPUDA in Republic on September 27-28, 2007. He will be attending a NoaNet Board meeting in Seattle on October 10, 2007 and a WPUDA finance meeting on October 11, 2007.

Commissioner Womack will be attending the WPUDA headquarters dedication in Olympia on October 17, 2007.

The next Okanogan PUD Commission meeting is scheduled on October 9, 2007 at 12:30 p.m. at the Okanogan PUD auditorium.

III. Executive Session:

The regular meeting was recessed at 1:20 p.m. and reconvened into executive session at

1:30 p.m. to evaluate the qualifications of an applicant for public employment, pursuant to RCW 42.30.110(1)(g). It was expected the executive session would last 30 minutes with no action anticipated. At 2:00 p.m. the executive session was recessed with no public announcement.

IV. Adjournment:

The regular meeting was reconvened at 2:00 p.m. There being no further business to discuss, the meeting was adjourned at 2:00 p.m.

David A. Womack, President

Ernest J. Bolz, Vice-President

ATTEST:

Trish Butler, Secretary