

**Minutes of the Regular Meeting of the Okanogan County
Public Utility District Board of Commissioners**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
May 1, 2007
12:30 PM**

Present: Board: David Womack, Ernest Bolz, Trish Butler
Staff: Chuck Berrie, Doug Adams, Don Coppock, Warren Miller, Derek
Miller, Tom Pearson, Ron Gadeberg, Steve Brown, Tina DeLap
Attorney: Michael Howe
Public: Jim Rowland, Darrel Bunch, Chris Thew

Summary Agenda

- I. Call to Order
- II. Workshop
- III. Business Meeting
 - 1. Approval of Agenda
 - 2. Consent Agenda Items
 - A. Minutes
 - B. Vouchers
 - C. Work Orders
 - D. Transfer of Accounts
- IV. Public Comment
- V. Action Agenda
 - 1. Adopt Wholesale Fiber Extension Policy
 - 2. NoaNet CALEA Hosted Services Contract
 - 3. Resolution No. 1332 – Revising SONET Rates
 - 4. Fuel Bid No. 330-06
 - 5. Resolution No. 1331 – Appointing Interim Manager
 - 6. Manager’s Report
 - 7. Power Report
 - 8. Meetings
- VI. Executive Session
- VII. Adjournment

I. Call to Order:

President Womack called the meeting to order at 12:30 p.m.

II. Workshop:

Jim Rowland provided a legislative update during the workshop period.

III. Business Meeting:

1. Approval of Agenda:

Commissioner Butler moved, seconded by Commissioner Bolz, to approve the agenda as presented. The motion carried unanimously.

2. Consent Agenda Items:

A. Minutes:

The Minutes of the April 24, 2007 regular meeting were submitted for approval.

B. Vouchers:

The following vouchers were submitted for approval:

Voucher 48 in the amount of \$121,333.50 and voucher 96751 in the amount of \$24,012.73.

C. Work Orders:

The following work orders were submitted for approval:

06-0635R	Beverlie Marchand, 26464 Hwy. 97, Brewster	9,920.00
07-0201	Woodmansee, Barn Dance Lane off Bill Shaw Rd.	<u>13,004.00</u>
		\$22,924.00

D. Transfer of Accounts:

No accounts were submitted for write off/collection due to nonpayment.

Commissioner Bolz moved, seconded by Commissioner Butler, to approve the consent agenda. The motion carried unanimously.

IV. Public Comment:

No public comments were offered.

V. Action Agenda:

1. Adopt Wholesale Aerial Fiber Extension Policy:

Telecom Manager Warren Miller presented a revised wholesale aerial fiber extension policy. The new policy states: “Retail Service Provider customers who request a direct fiber connection to their location from an existing OKPUD Wholesale Node will be provided up to 1,500 feet at no additional charge other than the non-recurring charge defined in the OKPUD Wholesale Rate Resolution No. 1330. Extensions greater than 1,500 feet will be charged a Contribution-In-Aid-of-Construction (CIAC) fee calculated by OKPUD at \$2.00 per foot. The CIAC will not give customers ownership rights in any facilities constructed with these funds.”

Commissioner Bolz moved to approve adoption of the Wholesale Aerial Fiber Extension Policy as presented. Commissioner Butler seconded the motion, which was approved unanimously.

2. NoaNet CALEA Hosted Services Contract:

NoaNet has proposed an amended contract for Communications Assistance to Law Enforcement Agencies (CALEA), which provides wiretap capabilities to law enforcement agencies. Nine members of NoaNet have shown interest in the service. The District’s share would cost \$350.00 per month plus a one time cost of \$1000.00.

Attorney Howe addressed the contract modifications addressing liability issues. In the event of a claim, PURMS will cover damages up to \$1 million for negligent conduct under our self-insurance policy.

Commissioner Bolz moved to authorize the Manager to sign the CALEA Agreement with NoaNet. Commissioner Butler seconded the motion. Discussion ensued on the contract’s “Out Clause”, which allows the District to opt out of the contract with no penalty within 60 days. Upon the vote the motion carried by unanimous approval.

3. Resolution No. 1332 – Revising SONENT Rates:

Telecom Manager Warren Miller presented Resolution No. 1332, replacing Resolution No. 1328 and revising SONENT Rates. This resolution addresses services the District is not currently providing, but anticipates providing in the future. Current customers will not be affected.

Commissioner Butler moved to approve Resolution No. 1332 as presented. Commissioner Bolz seconded the motion. Upon the vote Resolution No. 1332 passed unanimously.

4. Fuel Bid No. 330-06:

Auditor Don Coppock reported on Fuel Bid No. 330-06. Bids submitted did not meet bid requirements for fueling facilities in each of our branch locations.

Following discussion, Commissioner Bolz moved to reject all bids received under Bid No. 330-

06 and reissue amended bid packets to interested vendors. Commissioner Butler seconded the motion, which received unanimous approval.

5. Resolution No. 1331 – Appointing Interim Manager:

Commissioner Butler entered a motion approving Resolution No. 1331 appointing Doug Adams as Interim Manager. Commissioner Bolz seconded the motion, which received unanimous approval.

6. Manager’s Report:

The Manager’s Report was presented by Interim Manager Doug Adams. Items discussed included:

Shanker’s Bend: FERC requires that all Federal lands touched by this project be identified by Section, Township and Range. The District hopes to be ready to file a preliminary permit with FERC in the next couple of weeks. Staff anticipates having a preliminary permit ready to present to the Board at the next meeting.

NW Rivers Partners: Northwest River Partners is seeking a resolution from their group of utilities, agribusiness and industries which support hydro systems and dams. More information will follow at a later meeting.

Interservice Agreement: The Interservice Agreement between the District and Ferry County PUD is currently being reviewed for accuracy and will be presented for discussion at the next Board Meeting.

GIS System: CanMap, our current software provider, has closed their Vernon, BC office and reduced staff. Issues with the Work Order portion of their Fusion software have not been resolved to date, however implementation of digitizing District maps has been completed.

New Employees: Derek Miller reported that Ryan Lafferty has accepted the Distribution Engineer position and will begin employment with the District on May 21, 2007. Don Coppock reported on the Environmental Coordinator position, which has been filled by Nick Christoph. Nick will also begin employment with the District on May 21, 2007.

7. Power Report:

No power report was given.

8. Meetings:

Commissioner Bolz reported on his attendance at the Energy Northwest Board of Directors meeting in Richland on April 24-25, 2007.

The next regular Okanogan PUD Board meeting is May 15, 2007 at 12:30 p.m. at the Okanogan PUD auditorium. A one-hour workshop will be the first agenda item followed by the business meeting at 1:30 p.m.

VI. Executive Session:

The regular meeting was recessed at 2:35 p.m. and reconvened into executive session at 2:40 p.m. to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, pursuant to RCW 42.30.110(1)(i). It was anticipated the executive session would last approximately two hours with no action expected. At 4:38 p.m. the executive session was recessed with no public announcement.

VII. Adjournment:

There being no further business to discuss, the meeting was adjourned at 4:40 p.m.

David A. Womack, President

Ernest J. Bolz, Vice-President

ATTEST:

Trish Butler, Secretary