

**Minutes of the Regular Meeting of the Okanogan County
Public Utility District Board of Commissioners**

**Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
April 24, 2007
12:30 PM**

Present: Board: David Womack, Ernest Bolz
Staff: Chuck Berrie, Doug Adams, Don Coppock,
Dan Boettger, Steve Brown, Julie Pyper
Workshop: Warren Miller, Tom Pearson
Attorney: Michael Howe
Public: Chris Thew

Summary Agenda

- I. Call to Order
- II. Workshop
- III. Business Meeting
 - 1. Approval of Agenda
 - 2. Consent Agenda Items
 - A. Minutes
 - B. Vouchers
 - C. Work Orders
- IV. Public Comment
- V. Action Agenda
 - 1. Professional Services Agreement: Methow Transmission Project Permitting and Cultural Survey
 - 2. Bid Award: Fuel Equipment
 - 3. Bid Award: Digger Derrick Line Trucks
 - 4. Manager's Report
 - 5. Meetings
- VI. Executive Session
- VII. Adjournment

I. Call to Order:

President Womack called the meeting to order at 12:30 p.m.

II. Workshop:

The following topics were discussed during the workshop period: 1) power resources and 2) the NoaNet CALEA Hosted Services Contract (compliance with the Communications Assistance for Law Enforcement Act of 1994).

III. Business Meeting:

1. Approval of Agenda:

Commissioner Bolz moved, seconded by Commissioner Womack, to approve the agenda. The motion carried unanimously.

2. Consent Agenda Items:

A. Minutes:

The Minutes of the April 10, 2007 regular meeting were submitted for approval.

B. Vouchers:

The following vouchers were submitted for approval:

Vouchers 42, 93, 96580 through 96600 in the amount of \$229,877.40, vouchers 44, 96601 through 96678 in the amount of \$269,802.32, and vouchers 46, 96679 through 96749 in the amount of \$964,214.48.

C. Work Orders:

The following work orders were submitted for approval:

07-0157	Clint Treise, 2377 A. Hwy. 153, Twisp	\$ 941.00
07-0156	Cinnamon Twist Bakery, 120 Glover St. N., Twisp	769.00
07-0155	Ken Hobart, Off Old 97	14,957.00
07-0000	McCandlish Electric, Mile Marker 15.3	575.00
07-0000	McCandlish Electric, Mile Marker 14	575.00
07-0185	Erv & Karen Soderquist, 66 Scenic Dr., Brewster	6,929.00
07-0004	Tracy Corder, Lot 13, Methow River Ranch, Pateros	2,831.00
07-0175	Nick Gadbois, Taylor Rd. off Hwy. 153, Twisp	6,319.00
07-0172	Twisp Sr. Citizens Center, 215 Methow Hwy. S.	2,993.00
07-0170	Margie Freels, Corner of Hanson & 1 st , Brewster	662.00
07-0004	Robert & Heather Brunkow, Lot 3, Methow River Ranch	1,090.00
07-0182	District, Twisp Carlton Rd.	2,525.00
07-0183	District, Twisp River Rd.	1,427.00
07-0002	District, Elgin St., Okanogan	1,336.00
07-0149	Kerry Holand, 99 Nichols Rd., Omak	1,972.00
07-0145	Hardcastle Construction, Omache Mall, Omak	5,170.00

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07-0002	District/Morris, 1592 Conconully Hwy.	2,890.00
07-0158	Jake Cunningham, 3 Hess Lake Rd., Okanogan	1,056.00
07-0159	Jim Wilcox, S. State Frontage Rd.	5,023.00
07-0168	Paul Woodfill, 5 N. Division Rd.	794.00
07-0162	District, Oroville	167,315.00
06-0348	Tollefson Construction, Chukar Ridge, Okanogan	29,309.00
06-0678R2	Brad Warfield, 1505 N. Pine Creek Rd.	10,417.00
07-0153	Geoff Thornton, Hwy. 97 N. of Tonasket	16,449.00
07-0180	Joe McDaniel, Hubbard Rd., Omak	6,041.00
07-0171	Don Sprinkle, 66 Scenic Dr., Brewster	1,539.00
07-0173	District, 630 Broadway St. W., Conconully	2,079.00
07-0181	Carla Maggard, Alkali Cut-Off Rd., Riverside	3,673.00
07-0189	District, Woodward Rd.	648.00
07-0174	Loren Dolge, Chiliwist Rd.	8,454.00
07-0184	Gerald Fry, 7th St., Omak	3,639.00
07-0119	Joe Gavin, 36 Hwy. 7 S., Tonasket	5,815.00
07-0143	Tonasket Gun Club, N. Pine Creek Rd.	695.00
07-0141	District, Hwy. 17	800.00
07-0142	District, Alta Lake	1,119.00
07-0140	Beavon Construction, 50 Long Dr., Alta Lake	3,949.00
07-0139	William Moody, 620 Moody Lane, Twisp	701.00
07-0136	District/Alamo Orchards	9,182.00
07-0148	Keith Stennes, Off Hwy. 153 past Alta Lake	4,275.00
07-0127	District, 18 Osprey Dr., Okanogan	2,736.00
07-0004	Tracy Corder, Lot 14, Methow River Ranch	694.00
		<u>\$340,363.00</u>

Commissioner Bolz moved, seconded by Commissioner Womack, to approve the consent agenda. The motion carried unanimously.

IV. Public Comment:

No public comments were offered.

V. Action Agenda:

1. Professional Services Agreement -- Methow Transmission Project Permitting and Cultural Survey:

Regulatory/Environmental Affairs Director Dan Boettger reported that prior to construction of the Pateros-Twisp transmission line, the District must apply for environmental, right-of-way, archeological and franchise permits with different state and local agencies. In addition, the

District must conduct a cultural resources subsurface investigation of the route and incorporate environmental commitments into bid and construction documents. Given their familiarity with the project, a quote and scope of work was requested of Tetra Tech EC, Inc. It is staff's recommendation to contract with Tetra Tech EC, Inc. in the amount of \$163,500 to prepare and obtain the necessary environmental permits, conduct all needed construction cultural investigations, and ensure that all environmental specifications are built into the project's bid documents.

Commissioner Bolz moved, seconded by Commissioner Womack, to authorize the Manager to enter into a Professional Services Agreement with Tetra Tech EC, Inc. in an amount not to exceed \$163,500 for work associated with construction permitting, cultural resources subsurface investigation and incorporation of environmental commitments into bid and construction documents for the Methow Transmission Project. The motion carried unanimously.

2. Award Bid -- Fuel Equipment Purchase:

Director of Finance Don Coppock reported that one proposal was received from Rains Contracting, Inc. in the amount of \$750 in response to the District's request for bids for the purchase and removal from the PUD property of fueling equipment.

Following discussion, the Board authorized staff to move forward with the sale as the fueling equipment had previously been declared surplus.

3. Award Bid -- Digger Derrick Line Trucks:

Operations Manager Doug Adams reported that two proposals were received in response to Bid No. 332-07 for two Digger Derrick line trucks. The District budgeted \$265,000 for each truck in the 2007 budget, however, it will be necessary to carryover the budget item to 2008 because the delivery time for the trucks is 270 to 300 days. It is staff's recommendation to award the bid to the low bidder Altec Industries for \$504,154.

Commissioner Bolz moved, seconded by Commissioner Womack, to award Bid No. 332-07 to Altec Industries in the amount of \$504,154 for two Digger Derrick line trucks. The motion carried unanimously.

4. Manager's Report:

Manager Chuck Berrie provided an update on legislative activities and reported that he and Telecom Manager Warren Miller met with Grant County PUD staff on April 20, 2007 regarding telecommunications and NoaNet.

Substantially all of the contracts and ongoing operations of Avista Energy, Inc. have been acquired by Coral Energy, a subsidiary of Shell Trading.

5. Meetings:

Following discussion on scheduling a Board and staff tour of the Columbia Generating Station and Nine Canyon Wind Farm, it was agreed that the tour might best be coordinated during the Energy Northwest Members Forum in September.

Commissioner Bolz attended a NoaNet meeting in Seattle on April 11, 2007, and plans to attend an Energy Northwest Board meeting in Richland on April 25, 2007.

Operations Manager Doug Adams attended the Northwest Public Power Association annual power supply workshop on April 10-12, 2007 in Portland, Oregon.

The next Okanogan PUD Board meeting is May 1, 2007 at 12:30 p.m. at the Okanogan PUD auditorium. A one-hour workshop will be the first agenda item followed by the business meeting at 1:30 p.m.

VI. Executive Session:

The regular meeting was recessed at 2:12 p.m. and reconvened into executive session at 2:20 p.m. to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, pursuant to RCW 42.30.110(1)(i). It was expected the executive session would last approximately 10 minutes with no action anticipated. At 2:30 p.m. the executive session was recessed with no public announcement.

VII. Adjournment:

There being no further business to discuss, the meeting was adjourned at 2:30 p.m.

David A. Womack, President

Ernest J. Bolz, Vice-President

ATTEST:

Trish Butler, Secretary